

AGENDA

Meeting: WESTBURY AREA BOARD
Place: The Laverton, Bratton Rd, Westbury BA13 3EN
Date: Thursday 10 April 2014
Time: 7.00 pm

Including parishes of Bratton, Coulston, Dilton Marsh, Edington, Heywood and Westbury

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Roger Bishton (Democratic Services Officer), on 01225 713 035 or email roger.bishton@wiltshire.gov.uk
Or Sally Hendry (Westbury Community Area Manager), Tel: 01225 718627 or email sally.hendry@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Russell Hawker (Chairman)	Westbury West	01373 822275	russell.hawker@wiltshire.gov.uk
Cllr David Jenkins (Vice-Chairman)	Westbury North	01373 823605 07941 201637	david.jenkins2@wiltshire.gov.uk
Cllr Gordon King	Westbury East	01373 822650 07454 274266	gordon.king@wiltshire.gov.uk
Cllr Jerry Wickham	Ethandune	01380 870476 07980 701617	jerry.wickham@wiltshire.gov.uk

Items to be considered	Time
1. Chairman's Welcome and Introductions	
2. Apologies for Absence	
3. Minutes (<i>Pages 1 - 24</i>) To confirm the minutes of the meeting held on 6 February 2014.	
4. Declarations of Interest To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	
5. Chairman's Announcements (<i>Pages 25 - 30</i>) To note the following items for information – written briefing notes are available in the full agenda pack, or online. If you would like the Area Board to consider or discuss any of these items in more detail, please speak with the Community Area Manager or the Democratic Services Officer. (a) Dementia Strategy (b) Library Memory Groups (c) Safe Places (d) Closure of Mini Recycling Sites	
6. Youth Activity Review Communities across Wiltshire are being consulted on what youth activities they would like in their local communities as part of a wide-ranging review. Cllr Richard Gamble, Portfolio Holder for Schools, Skills and Youth, will present details of the review being undertaken.	
7. What Matters to You - Selecting Priorities for our Community (<i>Pages 31 - 36</i>) This event was held on 26 February 2014. A full report of priorities selected and ideas for projects is attached. The Area Board will be asked to: <ul style="list-style-type: none"> • Consider the outcomes from the 'What Matters to You' event • Decide on action 	
8. Wiltshire's New Housing Allocation Policy Nicole Smith, Head of Strategic Housing will explain the new way that Wiltshire Council will allocate social housing.	
9. Healthwatch	

Emma Cooper, Chief Executive, will explain the role of Healthwatch.

10. **Update on Last Year's Fly Problem**

11. **Partner and Community Updates** (*Pages 37 - 52*)

To note the attached Partner updates and receive any further information partners wish to share:-

- Police & Crime Commissioner's Office
- Wiltshire Police
- Wiltshire Fire & Rescue
- Clinical Commissioning Group
- BA13 Community Area Partnership
- Youth Advisory Group (YAG)
- Westbury COB
- Town/Parish Councils
- Community commemoration of World War One

12. **New Appointments for Membership to the Campus Operations Board**

To appoint additional members and deputies to the Community Operations Board.

Proposal: The following additional members be appointed to the Community Operations Board

- Lauren Srawley and Carris Maskell (joint member for education and young people representative)
- Bill Jarvis (User and community group representative)
- Alison Irving (User and community group representative)
- Neil Hawker (User and community group representative)

The following deputies to be appointed

- Timothy John Wright
- David Bradshaw

13. **Community Area Grants** (*Pages 53 - 66*)

To consider applications for funding from the Community Area Grants Scheme.

14. **Community Area Transport Group and Air Quality Management Group** (*Pages 67 - 72*)

Sally Hendry, Community Area Manager will update on progress and projects from the two groups.

The minutes of the CATG meeting held on 14 March 2014 and notes of a meeting of the Air Quality Management Group held on 7 March 2014 are attached.

15. **Urgent Items**

Any other items of business which, in the opinion of the Chairman, should be considered as a matter of urgency.

16. **Future Meeting Dates**

The next meeting of the Westbury Area Board will take place on:

Thursday 5 June 2014 at Bratton Jubilee Hall, Melbourne Street, Bratton, BA13 4RW.

Future Meeting Dates

Thursday 7 August 2014 at Heywood & Hawkridge Village Hall, Church Road, Heywood, Westbury, Wiltshire, BA13 4LP.

Thursday 9 October 2014 at The Laverton, Bratton Road, Westbury, Wiltshire, BA13 3EN.

Thursday 11 December 2014 at The Laverton, Bratton Road, Westbury, Wiltshire, BA13 3EN.

MINUTES

Meeting: WESTBURY AREA BOARD
Place: Leigh Park Community Centre, Leigh Park Way, Westbury BA13 3FN
Date: 6 February 2014
Start Time: 7.00 pm
Finish Time: 9.45 pm

Please direct any enquiries on these minutes to:

Roger Bishton (Democratic Services Officer), Tel: 01225 713 035 or (e-mail) roger.bishton@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Russell Hawker (Chairman), Cllr David Jenkins (Vice Chairman) and
Cllr Gordon King

Cllr Jane Scott OBE (Leader of the Council)

Wiltshire Council Officers

Sally Hendry, Westbury Community Area Manager

Julia Cramp, Service Director for Commissioning and Performance & School Effectiveness

Roger Bishton, Democratic Services Officer

Town and Parish Councillors

Westbury Town Council – Cllr Ian Cunningham, Cllr Sue Ezra, Cllr Christine Mitchell,
Cllr Francis Morland, Keith Harvey (Town Clerk)

Bratton Parish Council

Coulston Parish Council – Cllr Richard Bayliffe

Dilton Marsh Parish Council – Cllr Alison Irving, Cllr Francis Morland

Edington Parish Council – Cllr Mike Swabey,

Heywood Parish Council – Cllr Francis Morland, Cllr Keith Youngs

Partners

Police & Crime Commissioner – Clive Barker

Wiltshire Police – Inspector Alan Webb

Wiltshire Fire and Rescue Service – Mike Franklin

Wiltshire NHS

BA13+ Community Area Partnership – Revd. Jonathan Burke, Carole King, Michael Walter

Westbury Youth Advisory Group (YAG) – Sally Willox

Total in attendance: 47

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Westbury Area Board.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <p>Phil McMullen - BA13+ Community Area Partnership</p>
3.	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the previous meeting held on 12 December 2013 were agreed as a correct record and signed by the Chairman.</p>
4.	<p><u>Declarations of Interest</u></p> <p>Cllr Gordon King declared a personal interest in the grant application for the Crosspoint counselling project as he was a member of the Crosspoint Management Committee.</p> <p>Cllr Russell Hawker declared a personal interest in the grant application for the Matravers School outdoor learning project as he was a governor of Matravers School. He also declared a personal interest in the grant application for a PA system at Leigh Park Community Centre as he was a member of the Leigh Park Community Centre (Westbury) Committee.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:-</p> <p>(a) <u>Community Infrastructure Levy</u> – it was noted that Wiltshire Council was in the process of preparing a Community Infrastructure Levy Charging Schedule which was a charge that local authorities could place on new development to help fund infrastructure needed to support growth. Consultation started on 13 January and would continue until 5.00pm on 24 February 2014.</p> <p>(b) <u>Integrated Performance Management Report</u> – a copy of the Report is available to view using the following link http://www.wiltshireccg.nhs.uk/wp-content/uploads/2013/11/Paper-09-Integrated-Performance-Report.pdf</p> <p>(c) Wiltshire Core Strategy – Following the examination in public on the draft</p>

Wiltshire Core Strategy that ended in July 2013, the independent Planning Inspector appointed by the Government to examine the Core Strategy had issued his preliminary findings. He had indicated that the housing requirement in the Core Strategy should be raised from 37,000 to 42,000 for the Plan period 2006 to 2026. Work was now being undertaken to review the evidence underpinning the Plan to determine how the higher housing growth should be disaggregated across Wiltshire and how this housing would be delivered including through the development of a new housing allocations development plan document. The Council had prepared timetables including public consultation for the production of two new development plan documents – one for Chippenham and the other to provide additional housing allocations elsewhere in Wiltshire. Further information on the Inspector’s preliminary findings and the Council’s response can be found on the Council’s website at:

<http://www.wiltshire.gov.uk/wiltshirecorestrategyexamination.htm>

- (d) Ethandune By Election – 6 March 2014 – Following on from the sad death of Cllr Linda Conley it had been formally announced that the By-Election to elect a new Councillor for the Ethandune Division would take place on Thursday 6 March 2014 with the count taking place at Heywood Village Hall from 10.00am.
- (e) Call for New Members for COB – The Chairman reported that there was an opportunity to get involved in the Westbury campus project and help shape the future of services in the community area.

Local people from the Westbury community area are being invited to apply to be part of the Westbury Shadow Community Operations Board (COB).

The COB was made up of members of the community and its role was integral in helping to direct the project. The group reported to Westbury Area Board and had been working hard to develop a campus proposal, which was the term used to describe the buildings where council and partner services would be accessed for the Westbury area.

The COB had a number of vacancies and would like to invite applications from residents local to the Westbury community area who were interested in joining the group, to express an interest. People wishing to join should submit expressions of interest by February 28.

Application forms were available from the reception table at this meeting. They could also be found online at www.wiltshire.gov.uk/westburycommunitycampus or else a paper copy at Westbury Library and Leighton Recreation Centre.

6.	<p><u>What Matters to You</u></p> <p>The Community Area Manager reported that an event would be held on Wednesday 26 February 2014 in The Laverton at 6.00pm providing a wealth of information about the Westbury community ranging from health and wellbeing statistics through to education, life expectancy, leisure and culture. This would provide an opportunity for local people to have a real say about this community and put forward their ideas about how to address the issues raised. Ideas would be fed into the Community Plan and the Area Board would make these a priority for funding.</p> <p>The Community Area Manager thereupon provided a brief review of actions taken to address local health and wellbeing since the Westbury Forward event in 2012 as follows:-</p> <ul style="list-style-type: none"> • Request - help unemployed people back into work Action - Area Board funded set up of Job Club based at Crosspoint in the Market Place. • Request - boost tourism and make more of heritage Action - Area Board helped fund cleaning of the White Horse; installed information boards at local beauty spots; helped fund a blue plaque trail and a new website for Westbury history. • Request - what about our environment - tackle dog fouling, create allotments and improve access to countryside. Action - Area Board funded an awareness campaign; is working with the Town Council on restoration of allotments and has installed kissing gates, steps and horse stiles. Funded maintenance of community orchard and creation of village allotments. • Request – young people need more activities Action - Area Board helped fund keep fit equipment in Grassacres. Grants given to variety of activity and sports groups including Girl Guides, ATC and Scouts; cricket club, football tournament, swimming club; music room at youth centre and transport project for young people.
7.	<p><u>A36 and A350</u></p> <p>Allan Creedy, Head of Service, Sustainable Transport, explained the forthcoming temporary closure of Trunk Road A36 at Limpley Stoke. He informed the Area Board that the Highways Agency rather than the Local</p>

	<p>Authority was responsible for the maintenance of all trunk roads and had advised local authorities through which the A36 passed that a further closure was required at Limpley Stoke in order to carry out more maintenance works on Limpley Stoke Hill near the Viaduct at Monkton Combe. There had been ongoing problems with this particular stretch of road for several years and although previous attempts had been made to shore up the hillside, further work was now required which would necessitate closure of this stretch of highway for a period of three months. The Highways Agency intended to give maximum notice to vehicles of this closure and erect signs drawing attention to this and advising on alternative routes as far as Southampton Docks and Gloucestershire.</p> <p>Allan Creedy also informed the Area Board that Bath & North East Somerset Council (BANES) had been investigating possible ways of diverting heavy vehicles away from the historic City of Bath but unfortunately some of these proposals would have resulted in more heavy vehicles being directed further along the M4 Motorway to Chippenham and thence on to Road A350 in Wiltshire which was not acceptable to Wiltshire Council in view of the heavy traffic load already using that road. The closure of Trunk Road A36 at Limpley Stoke which had been programmed to take place in September 2014 for three months would provide an opportunity for BANES and Wiltshire Council to monitor traffic movements.</p>
8.	<p><u>A Campus for Westbury</u></p> <p>Consideration was given to a report and presentation by town councillor Sue Ezra and parish councillor Alison Irving of the Westbury Shadow Community Operations Board (COB) and Matthew Woolford from the Campus Team on the recent consultation which had taken place concerning the provision of a campus in Westbury.</p> <p>A survey had been carried out by the COB between August and November 2013 to help determine where and how local people would like to see the proposed campus developed and aimed to build on the results of an earlier consultation undertaken in January 2013. The survey had provided three options which were as follows:-</p> <p>A – A three site campus split between the library, swimming pool and Leighton Recreation Centre.</p> <p>B – A two site campus split between the Library and Leighton Recreation Centre.</p> <p>C – A single build campus site.</p> <p>The key results were as follows:</p>

- There had been 1,045 responses
- Four out of five people wanted Option 1 (library, swimming pool and Leighton Recreation Centre) (824 responses – 78.9%)
- Majority of people taking part were from BA13 3 and BA13 4
- The biggest issues were keeping the library and pool, protecting the health of the town centre, and accessibility.

It was explained that the next steps would be to develop a working proposal on how services could be delivered from the three sites, meeting with service representatives, partners and community groups. Once a working proposal had been developed, this would be presented to the Area Board hopefully in Summer/Autumn 2014.

During the following discussion, questioned the cost of this provision and enquired how it would be funded. Cllr Sue Ezra explained that it would be necessary for the COB to develop a business plan once it had obtained a steer from this Area Board meeting. Once the business plan had been developed, then it would be possible to cost the provision of the campus.

Cllr Jane Scott explained that in 2009 the Council reviewed its leisure services and discovered that there would be a cost of £177 million just to retain the existing facilities for a period of 20 years. Some of the existing facilities were good but others were in a dreadful condition and Cabinet decided to ask the various Wiltshire communities to examine the facilities in each area and come back to Cabinet with proposals for which £177 million would be made available. Cabinet did not anticipate that each community area would suggest the same model but considered it most important that each community area was able to determine what facilities were best suited to its area.

Cllr Ezra stressed that the Westbury COB were very keen for members of the community to put forwards their views and stated that meetings of the COB could be flexible so that at least some members could meet with local people at times most suitable to them if necessary. She noted with pleasure the request from members of the Youth Advisory Group to be actively involved particularly in safeguarding facilities for the young in Westbury.

After further discussion,

AGREED:

To adopt Option 1 - A three site campus split between the library, swimming pool and Leighton Recreation Centre and to request the Westbury Shadow Community Operations Board (COB) to work up this option into a business plan and then bring back to this Board for approval prior to it being submitted to Cabinet as the Area Board's favoured proposal for campus facilities in Westbury.

9.	<p><u>Wiltshire Legacy 2014</u></p> <p>Cllr Jane Scott, Leader of Wiltshire Council, presented an update on the events and activities following the success of 2012 (Olympics and Diamond Jubilee) and how Wiltshire was delivering a legacy as a result of this extraordinary year. She highlighted events which had been supported since 2012 and also events which were being planned in Wiltshire for 2014 which included:</p> <p>The local economy</p> <ul style="list-style-type: none"> • More Wealth of Wiltshire Fayres to support small businesses • Business and sporting dinner to support future Olympians and Paralympians - March • Hosting business breakfasts • Support for the Big Business event in Salisbury - April • A large EXPO event in Chippenham - June <p>Keeping healthy and active</p> <ul style="list-style-type: none"> • More health fairs and checks – February in Trowbridge • Support for schools Olympic Games • Cycle Wiltshire - May • The Big Pledge - what will you do as an individual, a group or team, or a community to make a difference to improve your health and Wellbeing? <p>Bringing communities together</p> <ul style="list-style-type: none"> • The Big Pledge • Cycle Wiltshire • WW1 commemorations <ul style="list-style-type: none"> • Local events and remembrance • Briefing for communities – 1 May • County wide event – with the military – 30 July • Programme of education • Local stories and history • Marking the date in your community <p>Supporting local Olympians and Paralympians</p> <ul style="list-style-type: none"> • Business and sporting dinner to raise funding • Set up a foundation for the future • Connecting business and sports stars • Promoting our local talent <p>Cllr Scott then went on to describe what was being planned in Westbury as follows:</p> <p>WW1 commemorations</p> <ul style="list-style-type: none"> • community group formed to coordinate events

	<ul style="list-style-type: none"> • Restoration of war memorials • Exhibitions and window displays in Heritage Centre • Music and Arts Festival • WW1 battlefield guide specialist talks • Concert of WW1 music, songs and film • Dilton Marsh Village at War project funded by HLF • Research project - WW1 soldiers <p>Community events</p> <ul style="list-style-type: none"> • Street fayre • Children’s carol concert and recording with the Lions • Men’s health awareness campaign • Westbury Music and Arts festival <p>The Chairman thanked Cllr Jane Scott for her presentation.</p>
10.	<p><u>Police and Crime Commissioner Precept</u></p> <p>Clive Barker, Chief Finance Officer, Wiltshire Police & Crime Commissioner’s Office, gave a presentation on the police precept for 2014/15.</p> <p>Funding for the police had reduced and main government grants had also reduced. Following the precept freeze in 2010-2011 the Commissioner had recommended lifting the freeze and raising council tax payments by £3.15 per household (an increase of 1.99%) in order for the police to continue to be funded adequately. This recommendation had been approved at a meeting of the Police & Crime Panel earlier that day.</p> <p>Clive Barker presented statistics explaining that funding for Wiltshire compared to the rest of the south west was the third lowest. Since 2010-2011 there had been reductions in the police force which had been offset with partnerships and collaborations.</p> <p>Dr Peter Biggs referred to the Neighbourhood Policing Policy and enquired if there were any mechanisms in place to measure its efficiency and value for money. Clive Barker explained that there was much cooperation between Police Forces with regard to such services as administration, IT and procurement. There were a number of contracts that had been agreed between Forces for the supply of various items of uniform and equipment. This was an ongoing exercise and the benefits of standardisation were fully recognised. He also explained that Neighbourhood Policing was regarded by the Police & Crime Commissioner as a high priority as the general public considered this to be of major importance.</p>

	<p>The Chairman thanked Clive Barker for his presentation.</p>
<p>11.</p>	<p><u>Issues Updates</u></p> <p>The Community Area Manager gave an update on the following issues that had previously been highlighted:</p> <p>Streetscene Flooding Blocked drains Litter Traffic management including double yellow lines Transport</p> <p>Much of this was being examined by the Community Area Transport Group (CATG)</p> <p>The Chairman also referred to the appearance of horses near the Dilton Marsh roundabout at Leigh Park which were either tied to posts or allowed to roam in small fields. The RSPCA had investigated the wellbeing of these horses but did not find any problems. However, it seemed that these horses were damaging trees which had been planted as part of the Leigh Park Housing Development Agreement by eating the bark of these trees. This was being investigated and the outcome would be reported back to the Area Board in due course.</p>
<p>12.</p>	<p><u>Partner and Community Updates</u></p> <p>The Area Board received the following partner and community updates:-</p> <p>a. Town/Parish Councils There were no updates.</p> <p>b. Wiltshire Police Inspector Alan Webb presented an update report, which had been tabled at the meeting. (Appendix 1 to these minutes) He reported that whilst there had been an increase in domestic burglaries, there had been a reduction in anti-social behaviour. He was pleased to report that Westbury remained one of the safest areas in Wiltshire.</p> <p>c. Wiltshire Fire and Rescue An update report was received and noted.</p> <p>d. Youth Advisory Group (YAG) Sally Willox together with young people from the Westbury Youth Centre presented an update report which was tabled at the meeting. (Appendix 2 to these minutes)</p> <p>e. BA13+ Community Area Partnership The minutes of the Steering Group meeting held on 22 January 2014 were tabled at the meeting. (Appendix 3 to these minutes)</p>

	<p>f. NHS There was no update report.</p> <p>g. Chamber of Commerce There was no update report.</p>
13.	<p><u>Community Area Transport Group (CATG)</u></p> <p>The Community Area Manager presented an update on the issues raised at the CATG and the actions which had been taken as set out in the minutes of the CATG meeting held on 17 January 2014.</p> <p>It was noted that on the rising of the CATG an Air Quality Management Working Group had met for the first time with a remit to compile an air quality action plan for the Westbury community.</p>
14.	<p><u>Community Area Grants</u></p> <p>Consideration was given to a report by the Community Area Manager in which councillors were asked to consider applications for funding from the 2013/14 Area Board Grants Budget. She then explained each application in turn.</p> <p>(a) Bratton Parish Council – Reroofing of the Pavilion</p> <p><u>Decision</u></p> <p>To approve a grant of £5,000 towards the reroofing of the Pavilion.</p> <p><u>Reason</u></p> <p>This application meets the grants criteria for 2013/14.</p> <p>(b) Coulston Village Hall Management Committee – Renovation of the Village Hall.</p> <p><u>Decision</u></p> <p>To approve a grant of £5,000 towards the cost of renovating the Village Hall.</p> <p><u>Reason</u></p> <p>This application meets the grants criteria for 2013/14.</p> <p>(c) Westbury Music and Arts Festival – Purchase of Display Boards</p> <p><u>Decision</u></p> <p>To approve a grant of £500 for the purchase of display boards.</p> <p><u>Reason</u></p>

This application meets the grants criteria for 2013/14.

(d) Westbury Cricket Club – Purchase of New Site Screens

Decision

To approve a grant of £1,754 for the purchase of new site screens.

Reason

This application meets the grants criteria for 2013/14.

(e) Leigh Park Community Centre – Purchase of PA Equipment

Decision

To approve a grant of £1,500 towards the purchase of PA equipment.

Reason

This application meets the grants criteria for 2013/14.

(f) The John of Gaunt School, Trowbridge – Purchase of Adventure Equipment for Pupils

Decision

To approve a grant of £450 towards the purchase of adventure equipment for pupils.

Reason

This application meets the grants criteria for 2013/14.

(g) Matravers Outdoor Learning Project – Led by Cllr Gordon King

Decision

To approve a grant of £5,000 towards this project.

Reason

This application meets the grants criteria for 2013/14.

(h) Westbury Junior School Outdoor Learning Area and Sensory Garden – Led by Cllr David Jenkins

	<p><u>Decision</u></p> <p>To approve a grant of £4,500 towards this project.</p> <p><u>Reason</u></p> <p>This application meets the grants criteria for 2013/14.</p> <p>(i) Crosspoint Counselling Service – led by Cllr Russell Hawker</p> <p><u>Decision</u></p> <p>To approve a grant of £3,982 towards this project.</p> <p><u>Reason</u></p> <p>This application meets the grants criteria for 2013/14.</p> <p>(j) Restoration of World War 1 War memorial in All Saints’ Churchyard, Westbury – Led by Cllr David Jenkins</p> <p><u>Decision</u></p> <p>To approve a grant of £3,000 towards this project.</p> <p><u>Reason</u></p> <p>This application meets the grants criteria for 2013/14.</p> <p>The Community Area Manager reported that with the approval of the above-mentioned grants there remained a grant fund balance of £1,324 which would now revert to central area board funds together with any outstanding amounts from other area boards and which would be available for other projects upon application.</p>
15.	<p><u>Future Meeting Dates, Forward Plan, Evaluation and Close</u></p> <p>It was noted that the next meeting of the Westbury Area Board would be held on Thursday 10 April 2014 at The Laverton, Bratton Road, Westbury, BA13 3EN, starting at 7.00pm.</p>

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Crime and Community Safety Briefing Paper Westbury Community Area Board 6th February 2014



1. Neighbourhood Policing

Town Team:

Pc Gavin Hucks
PCSO Neil Turnbull
PCSO Matoyizi Katsande

Rural Team:

Pc Darren Foulger
PCSO Lukas Breedt
PCSO Caroline Wright

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

3. Performance and Other Local Issues

PCSO Hanna Jamieson has moved to a new job within Wiltshire Police working at the Multi Agency Safeguarding Hub at Trowbridge. PCSO Matoyizi Katsande joined the team on the Sunday the 5th January 2014.

The Performance table shows an overall reduction in crime.

Burglary offences remain a focus for the Warminster and Westbury areas and I have been supported with significant specialist resources including Neighbourhood Tasking Teams, Priority Crime Teams and Specialist Response which has led to the arrest of four separate offenders two of which have been charged and remanded for burglary offences. At this time although linked to Westbury area, there have been no charges for specific Westbury offences.

Further operations are planned to target this priority area.

CBM Gavin Hucks and his team have been conducting targeted patrols aimed at reducing ASB and violent crime.

We continue to see a reduction in reports of ASB. However, this reduction is larger in the rural area than with in the Town of Westbury. (-22% Rural, -8% town).

EG Westbury NPT	Crime				Detections*	
	12 Months to January 2013	12 Months to January 2014	Volume Change	% Change	12 Months to January 2013	12 Months to January 2014
Victim Based Crime	710	655	-55	● -7.7%	21%	14%
Domestic Burglary	32	44	+12	● +37.5%	13%	25%
Non Domestic Burglary	54	55	+1	● +1.9%	7%	0%
Vehicle Crime	109	78	-31	● -28.4%	7%	4%
Criminal Damage & Arson	171	146	-25	● -14.6%	17%	8%
Violence Against The Person	153	152	-1	● -0.7%	42%	29%
ASB Incidents (YTD)	564	502	-62	● -11.0%		

* Detections include both Sanction Detections and Local Resolutions

Alan Webb

Westbury Sector Inspector.

6th February 2014

Integrated Youth Services
Youth Advisory Group update and
Youth Work Update for Westbury
Youth Work team, Wiltshire Council

YAG update (Youth Advisory Group)

YAG-Youth Advisory Group development takes place on Tuesdays and Thursdays, this is a Wiltshire Council initiative and is a forum for young people to plan with adults, professionals, committees and the community, activities and events for young people, as well as help to take and or initiate action or change to improve where they live. The YAG is part of Wiltshire Councils policies and Business Plan and is a vital process for young people to have a voice and influence. The YAG is chaired by a young person and involves professionals/adults to support the process and help take action/make change, with young people, in response to their needs. The YAG will update at each area board, the intention of it being a young person reporting and the YAG will be the partner, as opposed to Youth Service/Integrated Youth Service. The YAG used to be referred to as the CAYPIG and the processes are very similar. Westbury CAYPIG was very successful and instrumental. The YAG is open for all young people to engage with, they do not have to be youth centre members. Invitations to participate have recently been sent to volunteer and community sector organisations, church's and other young people's clubs. These included local church's, community run youth clubs, swimming club, cadets, young carers and Matravers school council. Young people do not have to attend either, they can feed their input in via other young people or youth development workers.

YAG issues to date-

Westbury campus-young people wish to have more involvement in the campus development group and be represented further by a young persons representative. The development officer has been spoken with and it has been very positive. Young people will be speaking with the officer shortly.

Review of open access youth work-young people are aware of this review of the youth service, specifically the open access area and are familiarising themselves with the suggested four options, made public Monday 3rd February 2014. They will be consulted with over the next 3 months too and are very keen to get involved. They have lots of questions and concerns.

Lighting-young people are concerned about lighting in certain areas of Westbury, specifically the pathways leading to the youth centre and local parks. It makes them feel very unsafe and vulnerable.

Input from young people who don't attend the youth development centre-Young people are being engaged with, who do not currently attend the Youth Development Centre. They have been speaking with the police NPT and this has been brought to Youth Development Workers attention. The young people wish to be listened too and have their opinions and ideas raised. They will be incorporated into the YAG and are very valued. Opportunities for them to engage with the service, through activities initially, will be planned shortly so that they can benefit from the service. Street Based Youth Workers have committed to engage with young people within the community, which has previously been carried out for a number of years. The Youth Development Centre will work closely with the police and Area Board over the coming 6 months to ensure positive outcomes for young people.

YAG Development residential-young people are planning this with Youth Development Workers, the aim being that they can spend a weekend developing their YAG, understanding more about the process and the Area Board, discussing current issues and developing debating skills.

Youth Work update

Sessions that run in the Youth Development Centre and within the community as of January 2014 are as follows:

Tuesdays 6.30-9.15pm-Girls Night, as there was a need for single gender work, this includes ASDAN Award Scheme & trampoline coaching with qualifications from BAGA, as well as building self-esteem and confidence, developing new skills and interests.

From November 2013, a new project Virtual Landscapes commenced, this is Heritage lottery funded and focuses on young people learning about their local chalk hill figures, so for Westbury this will be Westbury White Horse and Fovant military badges. They will be exploring what they learn through film production/photography/visual art art from on Tuesdays and achieving Arts Awards, nationally recognised qualifications. The hope is for there to be a community showcase on completion, Spring 2014.

Wednesdays 5-7pm- Junior Club & Young Leaders at the centre, for younger 'young people', years 6-7 and older 'young people' aged 13 plus to train as Young Leaders. Young leaders engage juniors in the Heritage Project called Virtual Landscapes, in partnership with Salisbury Arts Festival. This caters for a Universal Youth Work offer for all young people, as well as some focused projects. The young leaders are completing ASDAN Leadership/Peer Mentoring Awards and Activities Awards. A celebration event will take place by May 2014.

6.30-9.15pm- Universal mixed gender open night & focused projects, including Arts Awards, Duke of Edinburgh. The universal aspect allows young people to turn up, socialise, develop new skills and interests and have fun, as well as talk with qualified youth workers and receive any support needed. This session is very quiet currently and the plan is for this to be a young males open night after December, as they have asked us for this.

Thursdays-Street Based Youth Work within the community whereby youth workers walk around targeted areas (after community, professional/police requests) meeting young

people, talking to them and promoting our service, as well as signposting them. This is currently not operating due to staff shortages but will recommence in 2014.

Targeted 1:1 work, as and when required, requested from other agencies, for intensive support and guidance/intervention work (as and when required, or through referrals from other panels). Contact Sally Willox to make referrals.

Our overarching aims of the service are to engage young people in positive developmental activities to help them reach their full potential. This is all done with an informal approach and is on a voluntary basis. Young people take part in a diverse range of activities which they plan with Youth Developmental Workers. They can achieve a range of accreditations with us, including Food Safety, First Aid, ASDAN, Arts Award, BAGA Trampoline Awards and Duke of Edinburgh Award. Young people will also have a safe, welcoming, non-judgmental place to come, that is purely for them.

The youth work team provides a high quality Universal Service encompassing early intervention and Safeguarding. Young people can be referred to the service for engagement and intervention and we can make referrals to other specialist services as needed.

If anyone would like Youth Workers to engage with young people in their community/village/estate/establishment including any voluntary sector organisations-as one off sessions or regular ones, please contact Sally Willox on sally.willox@wiltshire.gov.uk

Young people's issues will from time to time be brought to the Area Board to be discussed and young people will present this. The YAG, Youth Advisory Group is the method for achieving this (as detailed above) where Young People can help shape services and activities for them within their community and to make improvements to these, as well as raise, debate and take action on issues that affect them and or are important to them. Partners will be invited to engage in this and there is an Area Board representative. The chair of this YAG will be a nominated young person. We also strive to empower young people to participate in local forums and community groups, like the BA13 Community Partnership, so that they can be involved and represent young people.

Full Youth Work/YAG reports will be submitted to the Area Board prior to each one so that it can be included in the agenda packs and either myself or a member of staff and young people will attend Area Boards to present a verbal update and participate. I will give updates on the numbers of young people engaging with the service too as this is always very helpful.

We offer a busy programme of activities during school holidays too. The summer break was a valuable time to engage more young people. This summer saw the service engage approximately 100 new young people from the community area, in a diverse range of activities and trips, of which were thoroughly enjoyed. The Christmas period was very busy too. We have activities planned for February half term and Easter holidays as well.

Regards, Sally Willox and Westbury YAG, January 2014

Locality Team Leader Youth Work for Westbury & Warminster, Integrated Youth Services

Children and Families Social Care, Department for Education, Wiltshire Council

(01373) 822335 sally.willox@wiltshire.gov.uk, www.sparksite.co.uk

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MINUTES OF THE STEERING GROUP MEETING

Held at Crosspoint, Westbury on
Wednesday 22nd January 2014 at 7.30pm

Agenda

1. Welcome
2. Apologies
3. Minutes of the Previous Meeting
4. Matters Arising
5. Partner Updates
6. Treasurer's Report
7. Community Plan
8. Grant funding applications
9. Any Other Business
10. Date of Next Meeting

Present:

Carole King (Chair), Gordon King, Cllr Ian Cunningham, Jonathan Burke (Vice Chair), Bill Fanning (Health), Michael Walter (treasurer), Sally Hendry (Community Area Manager), and Phil McMullen (Administrator)

1. Welcome

Carole welcomed everyone to the meeting at Crosspoint.

2. Apologies

Phil reported that apologies had been received from Sally Willox (youth leader) and Laura Pictor (WfCAP). Sally reported that Dai Davies was away on holiday. David Jenkins has sent his apologies.

3. Minutes of the Previous Meeting

Steering Group meeting on 7th November 2013 - the minutes were agreed as a true record.

4. Matters arising

Carole reported that at the last meeting, we talked about the COB, Crosspoint, Restorative Westbury and various grants. There were no issues with the minutes noted

other than the fact that Phil Grocock's name is spelled with two O's. Bill Fanning noted that he is no longer Patient Participation Group; he is the Health Member for this group. On Page 6 it was noted that Carole was to draft a letter regarding £2,000 held by the League of Friends as ring-fenced funding suggesting that we could include it in the BA13+ pot of money and ring-fence it for health related projects such as Dai's counselling project. The treasurer is Peter Baker of Studland Park.

5. Partner updates

a) Town Council. Ian reported that there was nothing of note to report. The grants evening was to be held on 29th January. The precept is going up by 13p a week (ie 10%). He remarked that a town piano would be a nice thing to have. An interesting idea might be that Matravers School could make use if it. Ian is chair of the Arts festival this year. The next planning meeting takes place next week. There is a programme of events for the Summer Event in July being put together. A blog is up and running.

b) Area Board. Sally the Community Area Manager said there is a working group looking at WW1 commemorations. Peter Tyas has a heritage Wordpress blog site; Sally promised to send Phil the details. There is to be a poppy cut into the chalk at Fovant. Sally went on to say 6th February is the next Area Board meeting. Jane Scott the Council Leader will be attending. There will be a thorough update on the campus consultation. At Matravers there is an outdoor learning project underway. Finally, on 26th February there is a What Matters to You event in Westbury. The full JSAs will be web-based only, and available on a new website: www.wiltshirejsa.org.uk (not live yet).

It was noted that the new bus shelter had been agreed. Plans had been submitted to contractors.

Following the CATG the first meeting of the new Air Quality Management Group had met. Westbury unfortunately is one of the towns in West Wiltshire which has issues with air quality. Various ideas had been put forward, including planting trees. There was to be another meeting in March. Bill asked whether there was any intention to warn people with bad chests that air quality was particularly bad – the Met Office used to issue warnings, but no longer do. It's interesting that although cars are now far more efficient, there are far more of them – every family seems to have two or three.

c) Crosspoint update. Jonathan Burke said that the counselling service is about to start. Two sessions a week are being offered, funded by charitable funding. The Area Board has contributed significantly. Quite a lot of food boxes as well – people are being very generous.

d) Health Group:

Bill Fanning said there was a new health centre survey coming out, giving people a chance to have their say about health issues locally. The COPD group unfortunately has been wound up, primarily through lack of support and interest from Warminster. Chippenham and Bath would now be the nearest groups. Healthwatch is still looking

for volunteers. There are to be public events held on 29th January at the Corn Exchange, Devizes; 4th February in Salisbury Methodist Church; 6th February at the Neeld Hall, Chippenham. There was some discussion regarding the use of community pharmacists and the fact that often the community pharmacists know patients better than the GPs do. Of particular note was that often the doctors seem happy to keep prescribing drugs, whereas the pharmacy were competent in ensuring that certain combinations could be detrimental.

Restorative Justice. Carole reported that she had attended a meeting with Tim Mason, who works for Wiltshire Council, along with two people from Calne Town Council as well. It was decided that Westbury and Calne would both restart their restorative justice programme at the very lowest level. In retrospect they had aimed previously at the secondary level, which was too ambitious at that time. We now have an action plan to look at voluntary groups, such as cadets, St Johns Ambulance, church groups etc, to see if any leaders are open to being trained in restorative practice methods in the hope that if they came across conflicts within their group they might be able to use the practice to prevent further conflict. It was hoped to resurrect the steering group. Phil to send Carole a list of the current Partnership address list. Ian Cunningham remarked that the Town Council might benefit from restorative justice practices. There is to be another meeting in Calne in a couple of months time.

6. Treasurer's Report

Michael distributed copies of the Treasurers Report. Half way through the year, we are in quite a healthy position. At the moment we have a considerable amount of money available and need to look at ways of spending it. Sally remarked that after the JSA event there may well be new ideas coming out of the discussions there. Sally also suggested that it might be an idea to use the Jubilee Expenses, which was expected to cover the hire of jousting tents and printing at the Salisbury Jubilee event but not used at the time; it was considered that this should be ring-fenced for future use.

7. Community Plan

The next Partnership Meeting takes place 19th March and has a Safety theme. Phil has arranged for Tim Mason, Partnership Manager, Wiltshire Community Safety Partnership to address the meeting at Dilton Marsh, along with Gwyn Comley Chairman Wiltshire & Swindon Neighbourhood Watch Association and Julie locks, Victim Support Victim and Witness Development Officer talking about the Safe Places scheme.

Gordon mentioned that Community Spirit is something that Westbury Town Council do really well at, with various events taking place. The same people tend to come to events though, with poor penetration for example into the Leigh Park area. Cllr Cunningham remarked that what was needed was a piano.

8. Grant Funding Applications

A request had been received from Steve Lloyd mastsl@aol.com regarding the possibility of funding towards a new roof for the pavilion on the green in Bratton. Sally said that the Area Board had agreed it was a worthwhile project. Michael said that we would like to support this. £500 was normally our upper grant figure. Phil to ask Steve to complete an application, which he would then circulate amongst the group so that a decision could be made before the next meeting.

PMN: Action completed 23/1/14, awaiting return of form

9. Any Other Business

There was no further Any Other Business reported, other than Ian requesting again a Town Piano.

10. Date of next meeting(s)

Note that BA13+ meetings all start at 7.30pm

Wednesday 19th March - Partnership meeting at the Baptist Mission Chapel, Stormore, Dilton Marsh BA13 4BH

Wednesday 22nd January - Steering Group Meeting at Crosspoint

Wednesday 4th June - Steering Group Meeting at Crosspoint

Wednesday 2nd July - Partnership AGM: venue to be decided

Chairman's Announcements

Subject:	Dementia Strategy Consultation
Officer Contact Details:	Rhian Bennett 01225 712554 dementiaconsultation@wiltshire.gov.uk
Weblink:	www.wiltshire.gov.uk/council/consultations.htm
Further details available:	Please contact Rhian Bennett

Summary of announcement:

A draft dementia strategy for Wiltshire has been developed and a consultation process will be launching in mid February (anticipated to be 19th February) for three months.

The draft strategy was agreed by Wiltshire Council Cabinet and the Governing Body of NHS Wiltshire Clinical Commissioning Group in January and these organisations will be inviting people with an interest in dementia, whether through personal or professional experience, to contribute their comments and viewpoints.

The strategy outlines plans for how organisations in Wiltshire will work together to support people with dementia and their carers and families to live well in Wiltshire. With the number of people with dementia predicted to rise by 28% in 2020 to 8,350 people, the key message of the strategy is that dementia is everyone's business and we all need to play our part in making Wiltshire a good place to live with dementia.

To make this happen, one of the priorities within the strategy is to develop dementia friendly communities in Wiltshire. These will involve bringing together partners within local communities, including people with dementia, to deliver small improvements that make a difference to the quality of life for people living with dementia. Examples might include giving bus drivers dementia awareness training or local areas deciding that they want to set up dementia friendly activities. Community area boards will be central to this and Royal Wootton Bassett will be acting as the pilot area to test a new dementia friendly community toolkit, which will then be made available to all areas across Wiltshire. Work will be commencing in February and area boards will be kept informed of progress.

The strategy also looks at the care and support services that are available for people from the point at which they start to have concerns about their memory through to the end of lives.

The consultation documents will be placed upon the consultation pages of Wiltshire Council and NHS Wiltshire Clinical Commissioning Group websites on the launch date, allowing all interested parties to respond accordingly.

Chairman's Announcements

Subject:	Library memory groups
Officer Contact Details:	Rebecca Bolton Email: rebecca.bolton@wiltshire.gov.uk Tel: 01225 713706
Weblink:	
Further details available:	Please contact Rebecca Bolton

Summary of announcement:

Library memory groups launched

Four new library memory groups started in January for people with memory loss and dementia and their carers in Pewsey, Purton, Warminster & Mere.

Funded by Wiltshire Council and NHS Wiltshire Clinical Commissioning Group, they are run by The Reader Organisation and designed to provide an enjoyable environment where people with dementia can meet with each other to enjoy literature and reading.

Sessions are free of charge and run on a weekly basis in libraries. One or two pieces of literature are used as the focus of each session and people are encouraged to contribute as much or as little as they wish to. No one has to be able to read and no one has to read aloud – although many people do, as their confidence improves.

They will be taking place as follows:

Wednesdays

- Warminster Library, Three Horseshoes Walk, BA12 9BT - 11.30am – 1.00pm
- Mere Library, Barton Lane, BA12 6JA - 2.30pm – 4.00pm

Thursdays

- Purton Library, High Street, SN5 4AA - 11.30am – 1.00pm
- Pewsey Library, Aston Close, SN9 5EQ - 2.30pm – 4.00pm

As well as promoting this opportunity to people with memory loss and dementia and their carers, Wiltshire Libraries are keen to speak to anyone who may be interested in volunteering at these groups.

Chairman's Announcements

Subject:

Recycling success means mini recycling sites are no longer needed

Summary of announcement:

The success of Wiltshire's kerbside collection of plastic bottles, cardboard, paper, cans, textiles, glass bottles and garden waste has led to a review of the county's mini-recycling sites.

Households across Wiltshire recycled more than 68,000 tonnes last year through the kerbside collections, including garden waste. 36,000 tonnes of this came from the black box and blue lidded bin collections meaning the smaller recycling sites in the county are now used very little – less than 3,000 tonnes is expected to be collected through the mini recycling sites this year.

Since the introduction of the new kerbside collections there has been a sharp fall in the amount of waste being taken to mini recycling sites, such as those in car parks. As a result, the remaining 126 mini-recycling sites in Wiltshire will be removed, with the money saved by reducing this service duplication being ploughed back into vital council services.

Signs informing people about the proposed changes will be displayed from early April, and the sites will close from 5 May. Recycling bins will be removed from the site before the end of May.

Any households without a blue lidded plastic bottle and cardboard bin or a black recycling box, can obtain one by contacting the council. Households can also have up to two black recycling boxes for recycling paper, glass, cans and textiles. On occasions where households have more recyclables than can fit into two black boxes, we ask that the extra materials are separated out into carrier bags and placed out for collection alongside the black box (mixed materials may not be collected). Anyone who feels they do not have space for extra bins or boxes can contact the council to discuss alternatives.

The key messages are:

- All mini recycling sites in Wiltshire will close on 5 May 2014 and the bins will be removed from the sites shortly afterwards.
- The sites collect materials that we already collect through the black box kerbside service. It is therefore a *duplication* of service.
- The use of these sites has declined dramatically over recent years, as the council has invested in more kerbside collections – we collected 36,000 tonnes of dry recyclables through the kerbside services last year, compared with less than 3,000 tonnes collected via the mini recycling centres.
- Householders can have up to two black boxes for their glass bottles and jars, newspapers, magazines and telephone directories, food and drinks cans and textiles. Any excess recycling can be placed out in carrier bags (one material type per carrier

Chairman's Announcements

bag please – mixed materials may not be collected). Residents unable to manage black boxes can be offered smaller black baskets with handles.

- Sites will be regularly cleaned after the containers have been removed to manage any littering or flytipping issues that may occur in the short term.

What Matters to You event Westbury 6 March 2014

The 'What matters to you?' event was held on 6 March 2014 in the Laverton and more than 80 members of the public and partner agencies took part. The event focused on the data set out in the Westbury [Community Area Joint Strategic Assessment 2014-16](#), and used themed round table discussions to identify local priorities underpinned by up to date statistics and data from the Joint Strategic Assessment. Everyone had an opportunity to vote on the priorities and the results are set out by theme below. Following identification and agreement on the priorities people on the 10 themed round tables then looked at practical community-led actions that could be taken to address the issues.

The purpose of the event was to:

- Gain a consensus around priorities for the area
- Provide basis for community-led action and projects over the next two years
- Inform and update the BA13+ community area plan
- Provide Wiltshire Council and partners with a clear focus for actions

Community Safety

Priorities

- Anti-social behaviour of adults in the evening and young people in the day time. 29%
- Engaging with the more vulnerable in our society to keep them safe from accidental fires – ensure their personal safety 29%
- Reduction of domestic abuse 42%

Project ideas

- Project Salamander – Community Area Partnership to instigate
- Boxing Clubs, and other activities targeted to challenged young people
- There needs to be a community area community safety group (led by the CAP) that can give advice via newsletters
- WF&RS to give leaflets to organisations such as libraries which explains about the fire safety checks (explains how people can refer and contact the service)
- Existing good neighbour scheme should be extended to care for all vulnerable people

Environment

Priorities

- Identify land that can be made available for community benefit. 28%
- Information to residents in rural communities about the possible re-grading of farmland that would open it up for development. 5%
- Look into extending the Cranborne Chase AONB to include the Westbury Escarpment or create a corridor up to the Cotswolds AONB. 22%

- Promote reduction of packaging from stores and fast food outlets, and educate for less to landfill and more recycling. 45%

Project ideas

- Spare Share/Freecycle/Repair Cafe
- Community Clean-up/Community Payback/Bike Project
- Community Asset Transfer for a Community Orchard/Growing Coop/Incredible Edible/ Bee Green
- Land Share/Cider Press/Community Farms/ Edible Places/Community land
- Suggest - Wellhead Woods and Wellhead Valley – as Town Parks for the community
- Does WC own triangle of grass (possible orchard spot) by the Coop – suitable for asset transfer?

Transport

Priorities

- Address issues of air quality by supporting the Air Quality Action Group 9%
- Improve, enhance, increase availability of cycle routes in and around Westbury. 38%
- Encourage effective use of the Railway Station, ensure its continued use as a hub 17%
- Improve traffic flow on the Warminster Road 19%
- Establish whether the community would be interested in discussing the options for by-pass 17%

Project ideas

- Car Share Clubs – ideal for a market town with a rural hinterland. There is currently no example of this in the area.
- Community Noticeboard – an online “hub” for communities which goes beyond ‘Connecting Wiltshire’ and encourages lift-sharing, car-sharing, less well-known footpaths, etc
- Flexi-Bus – increase access to community managed transport

Children and Young People

Priorities

- Mitigating the effects of poverty – stress, obesity, higher refuse, domestic violence. 57%
- Reaching out to hard to reach people 8%
- Importance of young people being able to access affordable resources 34%

Project ideas

- Mitigate the effects of poverty/ stress higher refuse, domestic abuse obesity by good neighbour scheme, growing spaces, young advisor, children’s festival, time credits, free workshop in safe environment, raise profile of what’s been going on
- Link with local paper and undertake organised scheme of information sharing to community of current and future projects and use Facebook’s Spotted

Westbury. Matravers school, commercial kitchen set up – use for community use, with crèche

- Sponsorship from restaurants, pubs and supermarkets?

Culture

Priorities

- Westbury Town Heritage Trail – blue plaques – raise profile of historic buildings 18%
- White Horse/Swimming Pool/Library – multi use leisure and culture – raise profile 28%
- Clubs/workshops for young people (music/drama/arts) – better advertising 33%
- Co-ordinated advertising of local events – notice boards/website/calendar 21%

Project ideas

- Graffiti walls – shop shutters
- Intergenerational activities – choir, arts, oral history. Learning from each other.
- Art based on memories
- History walks
- Music teachers co-coordinating music sessions for young people. Wiltshire Music Service
- Matravers to lead on arts activity for young people
- Campus – community space for cultural activity
- Link with BoA Wiltshire Music Centre (Workshops and Outreach) and Trowbridge Museum
- Outreach from other Wiltshire Council teams (History Centre etc)

Economy

Priorities

- Improve education and employment aspirations of school children 57%
- Increase opportunities for higher end jobs 13%
- Plan for re-purposing of the town centre (leisure, heritage trail etc) 30%

Project ideas

- Work experience with local companies.
- Build links between schools and business.
- Successful ex pupils coming back to the schools to tell pupils what they had done and how they had done it.
- Hold an annual fair where school pupils, leavers, unemployed people and businesses could come together.
- Wiltshire Council to declare an enterprise zone for Westbury to encourage inward investment (preferably businesses that provide high end jobs) to create jobs for local people.
- Improve careers guidance in the schools

- Help parents to understand that their children should be given encouragement to succeed.

Health and Wellbeing

Priorities

- Dementia: improve awareness, become 'dementia friendly' 20%
- Healthy diet and healthy bodies for the whole family (starting with breastfeeding and all the way through to older age) 37%
- Connect people socially and improve activity levels leading to better health and mental wellbeing 40%
- Falls prevention (in the home and outside too) 3%

Project ideas

- Wiltshire Voices films very powerful – can we use similar model
- Growing spaces – bring people together to grow veg in small spaces/gardens (explore grassed plot of land within the boundary of the new community centre – it's empty and what's planned for it?)
- Oral history project – bring together older people (speak to Lise Griffiths – good neighbour coordinator) and younger people (through the schools) to do this.
- Transport issues – need to be looked at in order to enable people to get to community activities
- Community films – these work well in Dilton Marsh. People can share lifts and bring neighbours
- Singing for the Brain and memory café are good ideas and work.
- We need better information – portal idea. Website that could focus on activities in local area and information and health and wellbeing. Or, a pull out piece in the White Horse News.
- White Horse News is good – either pay for advertising or provide articles about what's going on in the local area.
- Bratton lunch club in the pub – Lise is running this. Could replicate the idea in other places.
- Think about how to engage older men – lunch idea for smaller groups in a pub is an idea

Leisure

Priorities

- Improve access for participation: better public transport, improved cycle ways etc 19%
- Maintain the town's swimming provision and leisure facilities ensuring campus plans encourage joint working to make best use of all facilities 32%
- Widen GP referral scheme to use all the leisure providers in the community area 7%
- Encourage volunteering to enable increased leisure provision and improve communication to publicise what's on 10%
- Maintain youth services and leisure provision for youth 32%

Project ideas

- Walking groups in area and ensure publicity (leaflets/TIC/Library) of new/existing walking groups
- Ensure Active Wiltshire website is publicised & linked to Our Community Matters & WC Events site
- Youth leisure – alternative & street sports
- Consultation with youth to find out what is actually needed to inform future leisure programmes
- Inclusive gym/leisure sessions for people with special needs
- Continued conversation between Health Centre & Leisure providers to increase understanding of what leisure activities could be available through the GP referral scheme
- Ensure the COB consults with the community area over leisure provision – ensure wide representation with all especially youth – presentations at the school and making use of the Matraver's e-newsletter
- Increase gym/Zumba/exercise classes, especially during daytime
- Volunteer time credit scheme to encourage volunteering and therefore enable increase in leisure activities – BA13 could work with SPICE Time Credits to administer scheme – could operate through Crosspoint?

Housing

Priorities

- Empty Homes Initiative – work to pro-actively bring some of the empty homes back into use (up to 60 in Westbury Area) 45%
- Create a support network in the community to assist older and vulnerable people move to more appropriate housing 36%
- Monitor the impact of the Growth & Infrastructure Act (2013) on Section 106 provision of new affordable housing – matching it to local demographics and housing need 10%
- Explore initiatives to help private landlords improve the quality of the private rented sector 9%

Project ideas

- Inter-generational project to raise awareness about caring and supporting people in our communities helping different generations to understand and respect each other
- Empty Homes Initiative Officer working with landlords to help them take part in bringing homes back into use – include farm buildings in rural areas (Capital Grants and other funding?)
- Improved information on housing need identified in local plans

Our Community

Priorities

- Free central community space(s) for community groups to use. 27%
- Raising the aspirations of young people in the community area 59%
- Lack of communication about local issues that affect communities 14%

Project ideas

- School gate cafe
- Breakfast clubs inc social skills
- Friends of groups involving schools
- Develop community hubs in the areas – invest in empowering the young people at their schools to help out in the community
- Harness local groups/schools to clear up local areas, houses, gardens - Going out with children to help them improve their communities
- Spice credits scheme
- Need someone to coordinate all the opportunities/groups available – locality funds?
- Create a strategy to raise aspirations and then someone to deliver it
- Pop up shop in social housing areas - providing advice & support on a range of issues. Bus there with games, etc. Could involve the schools more.
- Community days for the community to get together
- School parents evenings invite Housing organisations etc to be there as well
- Action days/ clean up days
- Group of local young people as mentors/positive role models for younger children to draw them into activities. Links in the community made for young children can then carry onto secondary school & beyond

Crime and Community Safety Briefing Paper Westbury Area Board Meeting Thursday 10th April



1. Neighbourhood Policing

Town Team:

Pc Gavin Hucks
PCSO Neil Turnbull
PCSO Matoyizi Katsande

Rural Team:

Pc Darren Foulger
PCSO Lukas Breedt
PCSO Caroline Wright

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

3. Performance and Other Local Issues

The Performance table shows an overall reduction in crime.

Burglary offences remain a focus for the Warminster and Westbury areas and I have been supported with significant specialist resources including Neighbourhood Tasking Teams, Priority Crime Teams and Specialist Response which has led to the arrest of four separate offenders two of which have been charged and remanded for burglary offences.

Also we have seen a Avon and Somerset man sentenced to 46 months in prison for a series of burglaries at Centre Parcs, and a 19 year old Westbury male has been sentenced to 30 months for possession with intent to supply drugs.

Further operations are planned to target this priority area.

CBM Gavin Hucks and his team have been conducting targeted patrols aimed at reducing ASB and violent crime. However there is an IT issue with the performance report in that area

EG Westbury NPT	Crime				Detections*	
	12 Months to March 2013	12 Months to March 2014	Volume Change	% Change	12 Months to March 2013	12 Months to March 2014
Victim Based Crime	822	690	-132	● -16.1%	19%	20%
Domestic Burglary	48	42	-6	● -12.5%	31%	14%
Non Domestic Burglary	80	49	-31	● -38.8%	4%	8%
Vehicle Crime	94	101	+7	● +7.4%	6%	7%
Criminal Damage & Arson	180	164	-16	● -8.9%	16%	16%
Violence Against The Person	156	151	-5	● -3.2%	45%	38%
ASB Incidents (YTD)	0	0	+0	-		

* Detections include both Sanction Detections and Local Resolutions

Alan Webb

Westbury Sector Inspector.

1st April 2014



Briefing report for Westbury Area Board



Wiltshire Fire & Rescue Service has grouped together neighbouring fire stations into station hubs, to work more effectively and efficiently, supporting each other to improve the service we provide.

Responding to incidents:

Your Area Board's / Locality's communities immediate emergency response will be provided by staff at these stations and where necessary additional support from staff and specialist equipment from other stations.

Prevention work:

Staff from other departments also provide the community with specialist services giving fire safety and road safety advice and interventions such as talks and visits.

Protection work:

Specialist staff provide expert knowledge, give advice and undertake enforcement action working very closely with the planning authorities to keep communities safe from fire.

In an **emergency dial 999**, for other non urgent matters you can either visit our website: www.wiltsfire.gov.uk or contact the following people:

	<u>Manager / Department</u>	<u>Telephone</u>	<u>email</u>
Operational matters	Station Manager - Jack Nicholson, Trowbridge, Bradford-on_Avon, Westbury Station Hub	07809 548048	jack.nicholson@wiltsfire.gov.uk
Operational matters			
Operational matters			
Partnership and community engagement issues	Michael Franklin (Wiltshire Council Area)	07919 306037	mike.franklin@wiltsfire.gov.uk
Home fire safety visits and for talks and visits	Community safety department	0800 389 7849	www.wiltsfire.gov.uk and then complete the on line request

Incident details for your community area

Incident Type	Detail	February, 2013	March, 2013	April, 2013	May, 2013	June, 2013	July, 2013	August, 2013	September, 2013	October, 2013	November, 2013	December, 2013	January, 2014	February, 2014
Chimney Fire		0	1	1	0	0	0	0	0	0	1	0	0	0
Emerg Spec Svc Calls		0	0	0	0	0	2	0	0	0	0	2	0	0
	Animal Rescue	0	1	0	0	0	1	0	0	0	0	0	0	0
	Assist Amb/Social Service	1	0	0	0	0	0	0	0	0	0	0	0	0
	Bomb Alert	0	0	0	0	0	0	0	0	0	1	0	0	0
	Co-Responder	0	0	0	0	0	0	0	0	0	0	1	0	0
	Effecting Entry	1	0	0	0	1	0	1	0	0	0	0	0	0
	Flooding	0	0	0	0	0	7	0	0	0	0	1	3	0
	Lift Release	0	1	0	0	0	0	0	0	0	0	0	0	0
	Making safe	0	0	0	0	0	0	0	0	1	0	2	0	0
	Other Spec Serv Incident	0	0	0	0	0	0	0	0	0	0	0	1	0
	Person Rescue/Release	1	0	0	0	0	0	0	0	0	0	0	0	0
	RTC - Make Safe	0	0	0	0	0	0	0	2	0	0	0	0	0
	RTC - Person Trapped	0	0	0	0	0	0	1	0	0	0	0	0	1
	Spills and Leaks	1	0	0	0	0	0	0	0	0	0	0	0	0
Suicide/Attempts/Threats	0	0	0	0	0	0	0	0	0	0	0	1	0	
False Alarm Good Intent		0	0	0	3	0	5	1	2	0	1	1	1	0
False Alarm Malicious		0	0	0	1	0	0	0	0	0	0	0	0	0
FDR1 Fire		3	0	0	1	1	3	2	1	4	4	3	3	0
Secondary Fire		0	0	1	0	1	1	0	1	0	0	0	0	0
	Grass/Heath/Railway/Tree	0	0	0	0	0	1	0	0	0	1	0	0	0
	Refuse/Container	0	0	1	0	0	1	0	0	0	0	0	0	0

To see more detail on incidents and fire service activity in your area please go to our website and select community area (In development)

Local news from your Station Manager.



Partner Update

Subject:	GOV/14/01/10 Integrated Performance Report March 2014
Officer Contact Details:	Wiltshire CCG Communications Department Wccg.info@nhs.net
Weblink:	http://www.wiltshireccg.nhs.uk/wp-content/uploads/2014/03/Paper-10-Integrated-Performance-Report.pdf
Further details available:	

Executive Overview

The Wiltshire Urgent Care Working Group met on 4 March to review performance and progress across the system. On the whole, despite the pressure evident within the acute environment, performance has held up well. The focus is now on evaluating the performance of projects and initiatives which were put in place for the winter, in order to allow a robust review regarding their effectiveness. This in turn will support adjustment and planning ahead for what needs to be put in place on an enduring basis. There are performance concerns at GWH, where we are currently struggling to deliver the 4 hour A&E wait target; accordingly the Emergency Care Intensive Support Team are assisting the hospital in a review commencing 16 March 2014. SWAST have delivered improved performance in Wiltshire recently, attributable to their Right Care initiatives.

Work on the evolution and development of both the CCG's 5 year strategic/2 year operational plan along with the Better Care Plan continues apace. In the past month we have conducted another successful workshop, jointly with Council colleagues and alongside our key providers and co-commissioners. This has really helped to crystallise our thinking and allowed us to start to consider implementation and sequencing issues. We have also worked up proposals for joint Governance of joint projects which we will need to deliver with our Council colleagues, which will be considered by the next Health and Wellbeing Board. At the same meeting, the Health and Wellbeing Board will be asked to endorse the latest draft of our plans. We have also held a half day workshop themed on the evolving plans with our Governing Body which continued to provide our clinical leadership with the opportunity to shape and direct their vision for the future care model, which is key to underpinning our ethos of ensuring that local clinical leadership are at the forefront of our health system design. In the last month, the CCG has also had the benefit of a quarterly assurance visit from the NHS England Area Team, which similarly focussed on planning activity and provided some useful pointers and refinement on our work. On 3 March 2014, we were able to discuss the significant progress we have made with the integration of health and social care services in Wiltshire, and describe our plans for the future, alongside our Council colleagues during a Cabinet Office fact finding visit to the county.

Elsewhere across the CCG a great deal of activity is underway in preparing for the end of year, with deliverables such as end of year accounts and the Annual Report being significant work in progress. We are also heavily engaged in contract negotiations with our main providers to agree services and price for the year ahead.

In terms of development going forward, we enjoyed a very beneficial visit this month from the NHS Leadership Academy to describe leadership and development opportunities for all our staff. We have also held a successful Executive Team away day, which focussed on our internal structure, processes and culture in order to optimise our ability to deliver the ambitious change we aspire to achieve for the benefit of the population of Wiltshire.

Director of Planning, Performance and Corporate Services



Report of the BA13+ Partnership Meeting

The BA13+ Community Area Partnership's latest meeting was held on 19th March at Stormore, Dilton Marsh. The theme of the evening was Community Safety.

The first speaker was Tim Mason, the Wiltshire Community Safety Partnership manager. Tim explained that his role is to help liaise between all the agencies (health, Police, Fire Service, etc) to ensure they work in partnership. Main issues are alcohol, drug abuse and domestic violence. Tim said he was particularly pleased to be working with Calne and Westbury on Primary Restorative Practice, and is hoping to roll out the Safe Places scheme in Westbury, which has been trialled in Salisbury and Devizes.

Julie Locks went on to explain more about the Safe Places scheme. It's somewhere that people can go to get immediate low level support in the community. In Devizes and Salisbury the Community Area Partnership runs the scheme, so they are looking at BA13+ to establish a steering group in Westbury. They would provide the resource packs that can be issued to any shops or establishments which are willing to be a Safe Place.

The next speaker was Gwyn Comley, who was introduced as the Chair of Wiltshire and Swindon Neighbourhood Watch Association. Gwyn also introduced Mike Davidson, the Community Area Coordinator for Codford. Gwyn explained that there are 165,000 Neighbourhood Watch schemes in place now across the country. The idea is to go back to the old ways of looking out for your neighbours. Neighbourhood Watch works closely with the Police, who forward information people

need to be aware of and they distribute the information by emails or by hand. The circulation list is currently around 175,000 people across the whole of Wiltshire. It's not all old people – there are also networks of younger people and school children. Mike amplified that it's an excellent network, and one which can reach everyone. He went on to say there are plans going ahead to work with the Police and Crime Commissioner to get issues raised online. There was general agreement that social media could be a useful tool as well.

The date of the next Partnership meeting is the Annual General Meeting, which takes place Wednesday 2nd July 2014 at the Laverton in Westbury. The focus will be on arts, culture and leisure.

Integrated Youth Services
Youth Advisory Group update and
Youth Work Update for Westbury
Youth Work team, Wiltshire Council

YAG update (Youth Advisory Group)

YAG-Youth Advisory Group development takes place on Tuesdays and Thursdays, this is a Wiltshire Council initiative and is a forum for young people to plan with adults, professionals, committees and the community, activities and events for young people, as well as help to take and or initiate action or change to improve where they live. The YAG is part of Wiltshire Councils policies and Business Plan and is a vital process for young people to have a voice and influence. The YAG is chaired by a young person and involves professionals/adults to support the process and help take action/make change, with young people, in response to their needs. The YAG will update at each area board, the intention of it being a young person reporting and the YAG will be the partner, as opposed to Youth Service/Integrated Youth Service. The YAG used to be referred to as the CAYPIG and the processes are very similar. Westbury CAYPIG was very successful and instrumental. The YAG is open for all young people to engage with, they do not have to be youth centre members. Invitations to participate have recently been sent to volunteer and community sector organisations, church's and other young people's clubs. These included local church's, community run youth clubs, swimming club, cadets, young carers and Matravers school council. Young people do not have to attend either, they can feed their input in via other young people or youth development workers.

YAG issues to date-

Westbury campus-young people wish to have more involvement in the campus development group and be represented further by a young persons representative. The development officer has been spoken with and it has been very positive. Young people have completed a form to ask if they can become part of the COB and are very keen to be involved.

Review of open access youth work-young people are aware of this review of the youth service, specifically the open access area and are familiarising themselves with the suggested four options, made public Monday 3rd February 2014. They have been consulted and have fed their thoughts and opinions into the process. They have lots of questions and concerns. They have met with their local Wiltshire Councillors and Westbury Town Councillors too, along with a Youth Work team area manager to learn more about these options, the impact and to raise local awareness/discuss. This was positive.

Lighting-young people are concerned about lighting in certain areas of Westbury, specifically the pathways leading to the youth centre and local parks. It makes them feel very unsafe and vulnerable.

Input from young people who don't attend the youth development centre-Young people are being engaged with, who do not currently attend the Youth Development Centre. They have been speaking with the police NPT and this has been brought to Youth Development Workers attention. The young people wish to be listened too and have their opinions and ideas raised. They will be incorporated into the YAG and are very valued. Opportunities for them to engage with the service, through activities initially, will be planned shortly so that they can benefit from the service. Street Based Youth Workers have committed to engage with young people within the community, which has previously been carried out for a number of years. The Youth Development Centre will work closely with the police and Area Board over the coming 6 months to ensure positive outcomes for young people.

YAG Development residential-young people are planning this with Youth Development Workers, the aim being that they can spend a weekend developing their YAG, understanding more about the process and the Area Board, discussing current issues and developing debating skills.

Youth Work Celebration Evening-we are hosting an evening on May 13th 2014 to highlight and celebrate youth work participation and achievements over the past year. Invites have been circulated. This is taking place at Westbury Youth Development Centre and is a locality event so involved Warminster centre too.

Youth Work update

Sessions that run in the Youth Development Centre and within the community as of January 2014 are as follows:

Tuesdays 6.30-9.15pm-Girls Night, as there was a need for single gender work, this includes ASDAN Award Scheme & trampoline coaching with qualifications from BAGA, as well as building self-esteem and confidence, developing new skills and interests.

From November 2013, a new project Virtual Landscapes commenced, this is Heritage lottery funded and focuses on young people learning about their local chalk hill figures, so for Westbury this will be Westbury White Horse and Fovant military badges. They will be exploring what they learn through film production/photography/visual art art from on Tuesdays and achieving Arts Awards, nationally recognised qualifications. Young people will attend Salisbury Festival on May 28th to show their film and also this will be shown at the celebration event on May 13th.

Wednesdays 5-7pm- Junior Club & Young Leaders at the centre, for younger 'young people', years 6-7 and older 'young people' aged 13 plus to train as Young Leaders. Young leaders engage juniors in the Heritage Project called Virtual Landscapes, in partnership with Salisbury Arts Festival. This caters for a Universal Youth Work offer for all young people, as well as some focused projects. The young leaders are completing ASDAN Leadership/Peer Mentoring Awards and Activities Awards. A celebration event will take place by May 2014.

6.30-9.15pm- Universal mixed gender open night & focused projects, including Arts Awards, Duke of Edinburgh. The universal aspect allows young people to turn up, socialise, develop new skills and interests and have fun, as well as talk with qualified youth workers and receive any support needed. This session is very quiet currently and the plan is for this to be a young males open night after December, as they have asked us for this.

Thursdays-Street Based Youth Work within the community whereby youth workers walk around targeted areas (after community, professional/police requests) meeting young people, talking to them and promoting our service, as well as signposting them. This is currently not operating due to staff shortages but will recommence in 2014.

Targeted 1:1 work, as and when required, requested from other agencies, for intensive support and guidance/intervention work (as and when required, or through referrals from other panels). Contact Sally Willox to make referrals.

Our overarching aims of the service are to engage young people in positive developmental activities to help them reach their full potential. This is all done with an informal approach and is on a voluntary basis. Young people take part in a diverse range of activities which they plan with Youth Developmental Workers. They can achieve a range of accreditations with us, including Food Safety, First Aid, ASDAN, Arts Award, BAGA Trampoline Awards and Duke of Edinburgh Award. Young people will also have a safe, welcoming, non-judgmental place to come, that is purely for them.

The youth work team provides a high quality Universal Service encompassing early intervention and Safeguarding. Young people can be referred to the service for engagement and intervention and we can make referrals to other specialist services as needed.

If anyone would like Youth Workers to engage with young people in their community/village/estate/establishment including any voluntary sector organisations-as one off sessions or regular ones, please contact Sally Willox on sally.willox@wiltshire.gov.uk

Young people's issues will from time to time be brought to the Area Board to be discussed and young people will present this. The YAG, Youth Advisory Group is the method for achieving this (as detailed above) where Young People can help shape services and activities for them within their community and to make improvements to these, as well as raise, debate and take action on issues that affect them and or are important to them. Partners will be invited to engage in this and there is an Area Board representative. The chair of this YAG will be a nominated young person. We also strive to empower young people to participate in local forums and community groups, like the BA13 Community Partnership, so that they can be involved and represent young people.

Full Youth Work/YAG reports will be submitted to the Area Board prior to each one so that it can be included in the agenda packs and either myself or a member of staff and young people will attend Area Boards to present a verbal update and participate. I will give updates on the numbers of young people engaging with the service too as this is always very helpful.

We offer a busy programme of activities during school holidays too. The summer break was a valuable time to engage more young people. This summer saw the service engage approximately 100 new young people from the community area, in a diverse range of

activities and trips, of which were thoroughly enjoyed. The Christmas period was very busy too. We have activities planned for February half term and Easter holidays as well.

Regards, Sally Willox and Westbury YAG, April 2014

Locality Team Leader Youth Work for Westbury & Warminster, Integrated Youth Services

Children and Families Social Care, Department for Education, Wiltshire Council

(01373) 822335 sally.willox@wiltshire.gov.uk, www.sparksite.co.uk



Westbury COB update to the Westbury Area Board meeting on 10 April 2014.

Community engagement

The COB has been meeting with services in Westbury to further understand their needs and requirements. The COB have met with the neighbourhood policing team, the library and the leisure centre since the last area board and will be meeting with more services and groups in the coming months. If you would like to meet with the COB please email campusconsultation@wiltshire.gov.uk or telephone 01225 718350

Expressions of interest

The COB is delighted that there were 11 expressions of interest from people who are interested in supporting the campus. This is the highest level of interest for any campus project in Wiltshire so far.

The COB is looking forward to working with the new members of the COB once they have been appointed by the area board.

The next meeting of the COB will be to welcome the new members and it is hoped this can be held later this month.

COB name

The COB believes with the switch to developing a working proposal for the campus that the project is entering a new phase.

To reflect this shift the COB would like the area board to consider giving it a new name that better reflects the work it is undertaking.

The COB would like to suggest two options:

- Westbury Campus Development Team
- Westbury Community Campus Team

Report to	Westbury Area Board
Date of Meeting	10 April 2014
Title of Report	Area Board Grants

Purpose of Report

To ask Councillors to consider funding applications to the community area grants fund scheme and councillor led project bids:

1. Applications seeking Community Area Grant Funding (appendix 1)

- 1.1 Bratton Recreation Ground - is seeking £739 towards new shower facilities
- 1.2 Westbury Bowls club – is seeking £500 towards the purchase of sets of bowls
- 1.3 Royal British Legion (Westbury) – is seeking £1250 for the repair and restoration of the town war memorial

2. Councillor led project bids

- 2.1 Replacement of stiles with kissing gates on rights of way in and around Westbury and the surrounding villages - £3,000

TOTAL Funding Requests: £5,489

1. Background

- 1.1.** Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2014/2015.
- 1.2.** In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3.** The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups. Westbury Area Board has been allocated a 2014/2015 budget of £31,543.19 capital funding and £5,566 revenue funding for community grants, digital literacy projects, community partnership core funding, area board operational funding and area board/councillor led initiatives.
- 1.4.** Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1,000 - £5000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.5.** Area boards will not consider Community Area Grant (CAG) applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.6.** In addition to CAGs, councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.7.** Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire Councillors on the Area Board.
- 1.8.** Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.9.** Paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce paper. They are however available on the Wiltshire Council web site with the area board agenda papers and hard copies available upon request.

- 1.10. The 2014/2015 funding criteria and application forms are available on the council's website
<http://www.wiltshire.gov.uk/council/areboards/areboardscommunitygrantsscheme.htm>
- 1.11. All recipients of area board funding are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the area board. This applies to all grants made by the area board.

<p>Background documents used in the preparation of this Report</p>	<ul style="list-style-type: none"> • Area Board Grant Guidance 2014/15 as presented for delegated decision • BA13 Community Area Plan • Westbury Joint Strategic Needs Assessment
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2014/15 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. This meeting is the first round of funding during 2014/2015:

3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Westbury Area Board. The Westbury grants fund currently stands at £37,109.10. If grants are awarded in line with officer recommendations, Westbury Area Board will have a balance of £31,620.10.
- 4.2. All awards are subject to the condition that no payment will be made until all other

funding has been confirmed.

5. Legal Implications

5.1. There are no specific legal implications related to this report.

6. HR Implications

6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

7.1. Community Area Grants will give local community and voluntary groups, town and parish councils equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

7.2. Implications relating to individual grant applications are outlined within section 8 – Officer Recommendations.

8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1.0	Bratton Recreation Ground	Showers	£ 739

8.1.1 It is the officer's recommendation that this project is considered for approval.

8.1.2 This application meets grant criteria 2014/15.

8.1.3 The recreation ground provides a range of sports facilities for local people. This application is match funded.

Ref	Applicant	Project proposal	Funding requested
8.2.0	Westbury Bowls Club	Purchase of sets of bowls	£500

8.2.1 It is the officer's recommendation that this application is considered for approval.

8.2.2 This application meets grant criteria 2014/15

8.2.3 Westbury bowls club is expanding its membership and keen to offer facilities to more members of the community including young people. Purchase of extra sets of bowls will mean people can try out the activity without having to purchase their own sets of bowls.

Ref	Applicant	Project proposal	Funding requested
8.3.0	Royal British Legion (Westbury)	Restoration of war memorial including new commemorative plaque	£1,250

8.3.1 It is the officer's recommendation that this project is considered for approval.

8.3.2 This application meets grant criteria 2014/15.

8.3.3 The war memorial in Edward Street is where the town gathers for commemoration services. The monument is to have a new plaque as part of the community plans to commemorate the centenary of the start of WW1. The application is match funded.

Report Author	Sally Hendry. Westbury Community Area Manager. 01225 718627 sally.hendry@wiltshire.gov.uk
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Grant Applications for Westbury on 10/04/2014

ID	Grant Type	Project Title	Applicant	Amount Required
684	Community Area Grant	Bratton Recreation Ground Pavilion Shower Refurbishment	Bratton Recreation Ground	£739
739	Community Area Grant	Purchase of 10 sets of Bowls	Blue Circle Bowls Club	£500.00

ID	Grant Type	Project Title	Applicant	Amount Required
684	Community Area Grant	Bratton Recreation Ground Pavilion Shower Refurbishment	Bratton Recreation Ground	£739

Submitted: 23/02/2014 16:11:23

ID: 684

Current Status: Application Appraisal

To be considered at this meeting:

10/04/2014 Westbury

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Bratton Recreation Ground Pavilion Shower Refurbishment

6. Project summary:

This project is to replace various shower components in the Recreation Ground pavilion. These major components (pumps, valves, etc) were installed in 1997 when the Ground was

created. They have failed completely and replacement parts are not available.

7. Which Area Board are you applying to?

Westbury

Electoral Division

Ethandune

8. What is the Post Code of where the project is taking place?

BA13 4RF

9. Please tell us which theme(s) your project supports:

Children & Young People

2012 Olympic Legacy

Health, lifestyle and wellbeing

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2013

Total Income:

£4594.22

Total Expenditure:

£6064.00

Surplus/Deficit for the year:

£1469.78

Free reserves currently held:

(money not committed to other projects/operating costs)

£5856.92

Why can't you fund this project from your reserves:

The reserves were almost entirely donated in order to develop new facilities at the Ground. We plan to use them to install a Multi-Use Games Area within 2 years. Without a reasonably large contribution from our reserves we will have far less chance of obtaining grants towards the total cost (around Â£70,000).

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£1477		
Total required from Area Board		£739		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Materials and labour	1477	Parish Council	yes	238
		BA13+ grant		500
Total	£1477			£738

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Westbury

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

All teams and groups using the Ground for organised sport and requiring showers. This includes Bratton Cricket Club, Westbury Cricket Club, Trowbridge Town Supporters FC, Westbury Town FC, visiting cricket and football clubs playing against the home teams, two Bratton youth clubs and other non-regular hirers. In total over 500 sportsmen and women.

14. How will you monitor this?

We have a booking and invoicing system for all organised games.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Maintenance will be covered by Recreation Ground operating profits.

16. Is there anything else you think we should know about the project?

N/A

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

739	Community Area Grant	Purchase of 10 sets of Bowls	Blue Circle Bowls Club	£500.00
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Submitted: 29/03/2014 07:15:11

ID: 739

Current Status: Application Appraisal

To be considered at this meeting:

10/04/2014 Westbury

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Purchase of 10 sets of Bowls

6. Project summary:

White Horse Shortmat Bowls Club was formed in September 2013. Founding members purchased some second hand shortmat equipment to get the club started. We would now like to purchase 10 sets of bowls (second hand) for use by new members of the club or anyone wishing to give the sport a try. We would particularly like to purchase some smaller size

bowls that would be suitable for juniors.

7. Which Area Board are you applying to?

Westbury

Electoral Division

Ethandune

8. What is the Post Code of where the project is taking place?

BA13 4LX

9. Please tell us which theme(s) your project supports:

Children & Young People

Health, lifestyle and wellbeing

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year: yes

10b. Project Finance:

Total Project cost £500.00

Total required from Area Board £500.00

Expenditure		Income	
(Itemised	£	(Itemised	Tick if income
expenditure)		income)	confirmed
			£

10 sets of second hand bowls	500.00	yes	0.00
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Total	£500		£0
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11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Westbury

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The club is open to all ages and genders. By having bowls available at the club, this will not restrict any person from joining the club, even if they do not have bowls of their own. We have recently had a meeting with Matravers School with a view of starting Shortmat bowls within the schools activities. We are assisting the school in the purchase of some second hand mats, and they will be borrowing some of our other equipment to get the project started. We would loan some of the smaller bowls to the school for use during term time. It is hoped that this will feed into local primary schools within Westbury and hopefully will form an interest in other schools within Wiltshire to enable competition at school level to develop. The bowls would also be made available to the Blue Circle (outdoor) Bowls Club for use when coaching new members or for use on public open days. White Horse SMBC and all its members are registered with Wiltshire Shortmat Bowls Association (WSMBA) and England Shortmat Bowls Association (ESMBA). The club intends to submit a team into the Wiltshire league shortly, thus providing competitive bowls for the members. Some members also currently play at County level. The club has formed a committee and has a Constitution. We also have 2 qualified coaches within the club.

14. How will you monitor this?

By monitoring the membership of the club.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This will not require additional costs.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes

for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

Westbury Area Board
 Community Area Transport Group
 Friday 14 March 2014

Minutes

1. Attendees

Russell Hawker	Wiltshire Councillor (Chairman)
David Jenkins	Wiltshire Councillor
Gordon King	Wiltshire Councillor
Jerry Wickham	Wiltshire Councillor
Sally Hendry	Community Area Manager
Carole King	BA13+ Community Area Partnership
Spencer Drinkwater	Principal Transport Planner
Kirsty Rose	Traffic Engineer
Pat Whyte	Highways Engineer
Sue Ezra	Westbury Town Council
Keith Youngs	Heywood Parish Council
David Howells	Dilton Marsh Parish Council
Charles Riley	Coulston Parish Council
PC Darren Foulger	Wiltshire Police
PD Gavin Hucks	Wiltshire Police

Apologies received from Alison Irving and Mike Swabey

2. Minutes of CATG meeting of 17 January 2013 – Agreed but add Carole King to list of attendees

3. Matters arising from the previous meeting to include progress reports on :

Lighting on footpath (Indigo Lane) between Springfield Road and Indigo Gardens	KR awaiting final design and budgets from contractors. Update ref start date at next meeting.
Edington junction and footpath project	Work to start on 31 March
Bus shelter at the White Horse Health Centre	Work to start on 2 June on replacing bus shelter, altering kerbs, replacing shelter at Westbury Leigh.
Wellhead Drove junction with A350	Signage to be replaced anytime now – this will be new distinctive signs with yellow backing board facing both ways – PW to get foliage cut back - this will require part road closure (will let SH know ref pic story to raise local awareness of the issues around this junction) Also add this site to next Speed Indicator Device (SID) schedule.
Eden Vale Road	Metrocount outside the house with the high incidence of collisions shows no speed excess (28mph in a 30mph). After police comments it was agreed SH to raise two metrocounts at the Station Road end outside

	Grassacres and near the school junction. KR to look at possibility of installing short lengths of double yellow lines (DYLs) to alleviate the parked cars issues.
Through traffic sign at roundabout Junction Westbury Leigh / Camargue Road	KR said new signage was agreed – she will return for further discussion and GK to talk to local residents. To be brought back to next meeting
Metrocounts	SH to check metrocounts and forward to DF and GH. Advertise for volunteers for CSW group. SH to ask about putting poster in LPCC
Bus shelter outside Aldi on A350	KR had visited the site and said it was possible to put cantilevered bus shelter on Aldi side. Cost would be approx £4k. KR to speak with Aldi. GK to speak to local residents to gauge opinion. Westbury Town Council would need to be asked to take over maintenance of bus shelter but is favourable towards this proposal.
Traffic issues at Coulston	KR had visited village and liaised with parish council ref issues. Agreed: De-restriction signs to be less prominent; Two signs to be erected in Dark Lane saying “Single track road – no passing place for 600 yards”. KR to check costs for next meeting. PW to work with Norman Burgess on street scene ref arranging community day to clear mud on road. KR to investigate whether the 30mph limit can be extended and highways officers to visit and walk the village roads – also encourage people to use right of way as alternative to main road for walking – and to look at whether this route can this be improved.
Lorry Watch on Station Road bridge	DJ reported that Lorry Watch scheme had been started with volunteers. DF and GH will speak to Trading Standards to see whether photographs would be useful to help take firmer action against offenders..
Tower Hill	Network Rail about to do tactile examination of bridge – then will come back to highways officers ref clearance and cutback of vegetation. KR looked at pedestrian needs – not possible to do physical footpath at the moment. BUT could trim back radically provided Network Rail agree – KR also pointed out that lighting could be improved. RH mentioned road markings have faded. KR said she would like to see more consultation with local residents prior to consideration of any extra traffic calming. JW and DH to speak to parish council ref consultation with residents. Bring back to

	next meeting.
Hawkeridge junction	KR has investigated traffic signals and timing. Changed in 2011 so main road rest on red but trigger change on approach. Concern now that motorists are not slowing down because they know approach will change lights. KR said the lights could be changed so they rest on red and would not change until traffic came to a stop. Ref white line – could be moved slightly. JW pointed out that residents at locality have expressed concern about near misses at this junction. Three options: keep as it is; change so traffic on main road HAS to stop ; change priority so main road on green only changing when need from junction. KY to take back to parish council to discuss. Update to be brought to next CATG ref white line; accident investigation and traffic lights changes.

4. Update on 2013/14 CATG budget for Westbury area board

Budget information still awaited but it is anticipated it will be the same amount as in previous years.

5. Review of scheme requests and area board transport issues raised since last CATG:

Slag Lane	DJ raised concerns about need for bus stops, signage and about the drop on the edge of the Slag Lane/Station Road roundabout. KR said signage matters were with Development Control. Bus stops on the lakeside had proved impractical. KR to report concerns about drop to Road Safety and Development Control.
Double Yellow Lines at Sandalwood Road/Exmoor Road	KR said this matter should be raised with the town council
SID sites schedule to include Westbury Leigh?	After discussion about the concerns raised about speeding in this area, it was agreed that Westbury Leigh would be added to the list of sites in the SID schedule.
Parking concerns in Oldfield Park ref Penwood Close	RH and PW to meet and look at the issue
Pedestrian access on Frogmore Road	DJ raised concerns about the crowded and littered pavement on Frogmore Road. After discussion it was concluded that all options had been previously explored and there was nothing that could be done. Suggested that residents be made aware of alternatives to wheelie bin to alleviate crowding on bins on

	pavement.
Request from member of public for review of disabled parking waiting times in Westbury Market Place	This matter is to be referred to parking Services with letter from the CATG recommending that the hours should be raised from two to three on the disabled parking space (SH to action)
Request from member of public for removal of taxi rank in Edward Street	No action taken as issue had previously been discussed.
Traffic from Aldi onto A350	It was noted that concerns about traffic exiting the Aldi site had been expressed when the site first opened, but there had been no issues raised recently. No action taken
Chantry Lane junction	It was noted that the current junction and priority arrangements had been implemented as part of development control when the Chantry Court site was constructed. After discussion it was decided to take no action.
Parking in Springfield Road	Residents of Springfield Road have expressed concerns about parking and interest in having a residents parking scheme. It was noted that the residents should express their wishes to Parking Services.
Double roundabout/zebra crossing on Oldfield Road/EdenVale Road/Meadow lane.	Concern expressed about the safety of this crossing KR to visit site and report back at next meeting.

6. Update from Air Quality meeting

SH explained the outcomes from the last AQ meeting, namely: Potential developers of the Mead to be asked to contribute towards converting current crossing to a toucan crossing at the Coop; feasibility study to be carried out for a cycle path on Station Road, the Campus Operations Board to come up with proposals for linking walking and cycling routes to the three hubs; KW to check out school travel plans and bike rack availability at schools.

7. AOB and date of next meeting

Next meeting to be held at 10am on Friday 2 May

Westbury Area Board
Air Quality Meeting
Friday 7 March 2014

Notes

1. Attendees

Russell Hawker	Wiltshire Councillor (Chairman)
David Jenkins	Wiltshire Councillor
Jerry Wickham	Wiltshire Councillor
Sally Hendry	Community Area Manager
Spencer Drinkwater	Principal Transport Planner
Kirsty Rose	Traffic Engineer
Sue Ezra	Westbury Town Council

Apologies received from Gordon King, Carole King and Rachel Kent

2. Notes of the AQ meeting of 17 January 2014 agreed

3. Matters arising and updates:

- Cycle routes in and around Westbury (**map attached**) SD to look at town's current cycle network and where it could be improved.
- Locations for new bike racks
- Westbury Weaver bus service
- Encouraging walking and walk to school schemes

5. AOB and date of next meeting

